

NEW HAMPSHIRE POLICE STANDARDS & TRAINING COUNCIL



TRAINING CALENDAR 2019 -2020

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Updated: July 30, 2019

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COURSE OFFERINGS

2019-2020

Animal Cruelty: The Law, Investigation, and Case Resolution

This course explains and discusses all aspects of animal cruelty and NH cruelty laws. It presents the importance and implications of recognizing animal cruelty and the link to human violence. Investigative procedures and techniques unique to animal cruelty cases (animals are both victims and evidence) will be discussed. Companion animal, livestock, animal fighting, multi-animal investigations, and bestiality will be addressed. Officer options ranging from perpetrator education to prosecution with appropriate charges will be presented and discussed.

January 13-14, 2020

Background Investigations

This class teaches how to conduct legally-defensible, job-related background investigations that comply with PSTC rules.

Note:

- This class is approximately 12 hours.

May 18-19, 2020

Breath Test Operator Intoxilyzer 9000 Recertification - PSTC

COORDINATOR: NHSP TOXICOLOGY LAB

This one-hour course is a mandatory requirement to maintain an operator's certification for the Intoxilyzer 9000. The student will register for one session, beginning at 0900, 1030, 1230, or 1400 at Police Standards and Training in Concord.

Register for this class at <https://intoxilyzerrecertificationscheduler.as.me> , or call 603 223-3855 to sign up.

July 29, 2019

August 5 & 26, 2019

September 16 & 23, 2019

October 28, 2019

November 4 & 18, 2019

December 2 & 16, 2019

January 13 & 27, 2020

February 10 & 24, 2020

March 9 & 23, 2020

April 6 & 27, 2020

May 11, 2020

June 1 & 22, 2020

Breath Test Operator Intoxilyzer 90000 Recertification – Regional

Coordinator: NHSP Toxicology Lab

This one-hour course is a mandatory requirement to maintain an operator's certification for the Intoxilyzer 9000. The student will register for one session, beginning at 1030 or 1300 at regional sites.

Register for this class at <https://intoxilyzerrecertificationscheduler.as.me> , or call 603 223-3855 to sign up.

October 1, 2019

November 7, 2019

March 19, 2020

May 5, 2020

Conway PD

Dover PD

Keene PD

Dover PD

Communicating to Resolve Conflict

This one-day class emphasizes communications skills as a tool in conflict resolution. Topics include: issues and myths of conflict; a self-assessment of participants; conflict management styles; discussion of how those styles impact on communication and conflict. Advanced instruction also includes: interaction and listening techniques; giving feedback; and building trust in a group.

October 30, 2019

Complaints and Warrants

This class covers how to prepare arrest warrants, search warrants, affidavits, and complaints – why and when they are needed, where to obtain them, what information they must contain, and how to execute them. Special emphasis is placed on relevant statutes, court decisions, and rules of the court.

September 25, 2019

March 4, 2020

Conflict Management for First-line Supervisors

This class 3 hour class will help supervisors gain insights into applying effective communication skills and anger management techniques in dealing with conflict in their supervision of officers.

December 11, 2019

Court Preparation and Testimony

This dynamic, one-day class will focus on developing courtroom testimony skills in new officers, Field Training Officers (for new officer training) or officers in need of remedial training. Specific focus will be placed on DWI testimony. Officers who attend this class will have the opportunity to participate in practical courtroom exercises.

Other areas of discussion will include: proper documentation & report writing, issue spotting, knowing the strengths/weaknesses of a case, how to organize a case file and testimony, how a defense attorney will break a case down, awareness of courtroom nuances, administrative hearing testimony, and case studies.

October 8, 2019

Crime Scene for the First Responder

This class explores the interface between first responders (officers, detectives, EMTs, and firefighters) and the crime scene. Students will learn best practices for crowd management, preservation of the crime scene, and evidence collection and preservation. Firearms and ballistic evidence, blood and other DNA evidence, trace evidence, and fingerprint evidence will be covered. Special emphasis will be placed on being productive without being destructive in crime scene response.

Note:

- Students should bring a department camera.

January 29, 2020

Crisis and Trauma in Police Work

This one-day class will discuss the day-to-day role of the contemporary police officer who is faced with the possibility and reality of a myriad of crises and trauma. This course will include an in-depth review of the definitions of crisis and trauma, as well as potential reactions and methods for dealing with these occurrences.

These discussions will include psychological and physiological considerations, including citizen and police suicide, police domestic violence, recognized types of trauma, critical incidents, and coping mechanisms.

The student will be asked to participate actively in discussions concerning crisis and trauma.

December 4, 2019

Defensive Tactics Instructor

This course will cover the PSTC use of force progression, principles of suspect control, levels of positioning, joint manipulation, pressure points, defensive strikes, searching, ground fighting, weapon retention, and the use of impact weapons and OC spray.

Note:

- There are physical demands associated with this course that require participants to be in good physical condition to participate.
- Students must bring PT Gear or BDU's, fully-equipped duty belt, handcuffs, baton, OC spray, and note-taking materials.
- NO FIREARMS or AMMUNITION are allowed inside the training facility during this class.

January 13-17, 2020

May 18-22, 2020

Drug Investigations

Taught by members of the N.H. State Police Narcotics Unit, this class teaches the basics of investigating suspected illicit drug trafficking. It deals with how uniformed police officers can develop information leading to drug arrests, how to introduce undercover officers into a drug investigation, “buy/bust” operations, drug identification, financial investigation of drug dealers, forfeiture laws, clandestine laboratories, and the use and control of informers and informants. Officers will participate in practical surveillance exercise and mock “buys.”

September 30 – October 4, 2019

March 23 – March 27, 2020

Dust and Bust

This course is designed as a hands-on three-day course for law enforcement patrol officers and newly assigned detectives. The course covers the fundamental techniques necessary to recover latent finger and palm impressions at a crime scene. Additionally, officers will be introduced to proper methods in Crime Scene Administration and Management and Collection and Preservation of Physical Evidence.

Note:

- Students should bring a department camera.

March 10-12, 2020

Emotionally Disturbed Person Dynamics

This class will help officers recognize various behaviors that may result from a mental illness, and to understand and develop an effective and efficient response to persons with mental illness. The class provides resources that may be used in making a disposition in situations involving mental illness, especially crisis situations. Officers will learn to recognize risks of suicide, as well as protocols for intervening with persons who are suicidal. The class will discuss techniques to defuse potentially volatile interactions, the impact of stigma and trauma with persons with mental illness, and relevant laws and rights related to persons with mental illness.

Note:

- This is a four-hour class.

December 10, 2019

Expandable Baton Instructor

This class certifies the student as a PSTC Expandable Baton Instructor and is generic enough to apply to any expandable baton. Students are required to pass written and proficiency tests and to demonstrate oral teaching skills prior to certification.

Topics include the proper application of the baton in the force progression, instructional methods, use of training aids, and safety considerations.

Note:

- Physical demands associated with this course require participants to be in good physical condition to participate.
- Students must bring PT Gear or BDU's, fully-equipped duty belt, handcuffs, expandable baton, and note-taking materials.
- NO FIREARMS or AMMUNITION are allowed inside the training facility during this class.

September 11-12, 2019

May 27-28, 2020

Field Training Officer

Using the San Jose Model as its core, this course features the “best practice” legally defensible evaluation process that is being used in public safety agencies across the country. This FTO program model has been successfully defended in Federal Court. We will explain the benefits of using the Field Training and Evaluation Program during employee selection and your specific roles as a field training officer will be presented and discussed.

Trainee documentation and legally defensible standardized evaluation procedures will be instructed through discussion and practical exercises. You will learn about the FTO program's structure and how to modify it specifically for your agency. Remedial training action plans will be developed to address your trainee's performance weaknesses.

We will also provide you with the information you need to make valuable improvements to your agency's existing program.

December 9-11, 2019

April 20-22, 2020

Firearms—Advanced Skill Builder

This one-day course builds upon the skills learned in the Basic Skill Builder course.

Note:

- Students must bring 500 rounds of non-toxic primer ammunition, duty gear, and extra magazines.
- Physical demands associated with this course require participants to be in good physical condition in order to fully participate.
- Ballistic vests are required for all range activities.

June 2, 2020

Firearms—Basic Skill Builder

This one-day course is intended for the less confident shooter and reviews basic marksmanship fundamentals in a number of skill building courses of fire with an emphasis on sight alignment and trigger control. Dot drills, ball & dummy drills, drawing drills, reloading drills, and others will diagnose and address problem areas.

Note:

- Students will need to bring 500 rounds of non-toxic primer ammunition, duty gear, and extra magazines.
- There are physical demands associated with this course that require participants to be in good physical condition in order to fully participate.
- Ballistic vests are required for all range activities.
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May 27, 2020

Firearms Instructor

This class leads to certification by the Police Standards & Training Council as a pistol instructor. Students attending this course are required to qualify with their handgun on PSTC Course #5 during the first day of the program. Students failing to qualify will not be admitted to the remainder of the class.

Note:

- Officers should attend dressed in fatigue-type uniforms, bring their service weapon, holster, leather gear, and 1,000 rounds of non-toxic primer ammunition, but should NOT bring sidearm or ammunition inside the classroom facility.
- There are physical demands associated with this course that require participants to be in good physical condition in order to fully participate.
- Ballistic vests are required for all range activities.

January 27-31, 2020

April 27-May 1, 2020

Firearms Instructor Recertification

This one-day course is required every second calendar year to maintain firearms instructor certification.

Note:

- Officers should attend dressed in fatigue-type uniforms, bring their service weapon, holster, leather gear, and 250 rounds of non-toxic primer ammunition, but should NOT bring sidearm or ammunition inside the classroom facility.
- There are physical demands associated with this course that require participants to be in good physical condition in order to fully participate.
- Ballistic vests are required for all range activities.

July 18, 2019

August 8, 2019

September 12, 2019

October 16, 2019

October 24, 2019

November 14, 2019

November 21, 2019

December 5, 2019

December 19, 2019

January 9, 2020

February 14, 2020

March 19, 2020

April 9, 2020

May 7, 2020

June 25, 2020

Firearms—Revolver Instructor

This course is designed to develop police revolver instructors.

Note:

- Officers need to bring 250 rounds of non-toxic primer ammunition.
- Must currently be a NH PSTC certified firearms instructor.
- Ballistic vests are required for all range activities.

November 19, 2019

Firearms—Rifle Instructor

This four-day course is designed to develop police rifle instructors.

Note:

- Officers need to bring 1,000 rounds of rifle ammunition and 50 rounds of duty pistol ammunition.
- Must currently be a NH PSTC-certified firearms instructor.
- There are physical demands associated with this course that require participants to be in good physical condition in order to fully participate.
- Ballistic vests are required for all range activities.

May 19-22, 2020

Firearms—Shotgun Instructor

This course provides successful attendees with Police Standards & Training Council Shotgun Instructor Certification. The class deals with the 12-gauge shotguns that are commonly used in many N.H. police departments, their characteristics, safety features, hazards, and proper deployment; also the use of the riot shotgun to deploy tear gas and less-lethal rounds.

Note:

- Officers need to bring 600 (200 each of Buckshot, Birdshot and Slug) rounds of ammunition.
- Must currently be a NHPSTC-certified firearms instructor.
- There are physical demands associated with this course that require participants to be in good physical condition in order to fully participate.
- Ballistic vests are required for all range activities.

June 1-4, 2020

Firearms—Shotgun Operator for the Street Officer

This course is designed to provide the student with a solid foundation and hone their skills with the shotgun through a series of classroom, dry-fire, and live-fire exercises. This course is geared toward the patrol officer and/or investigator who may be first on scene and have to deploy the patrol shotgun. This is an operator-level course.

Note:

- Officers need to bring their duty shotgun and handgun with duty gear.
- Officers need to bring 100 rounds of “00” Buckshot, Birdshot, and Slugs, along with 100 rounds of handgun ammunition.
- Hearing and Eye Protection, Body Armor.
- There are physical demands associated with this course that require participants to be in good physical condition in order to fully participate.

June 29-30, 2020

Force on Force

This one-day course is intended for firearms instructors who are tasked or involved with Simunitions scenario training. The course focuses on the specifications of Simunitions FX Ammunition and training pistols, the care and maintenance of training rounds/weapons/ and protective equipment and scenario planning and implementation.

- Students may want to bring personal protective gear such as athletic supporters.
- There are physical demands associated with this course that require participants to be in good physical condition in order to fully participate.

August 20, 2019

Forensic Psychology

This one-day class will discuss the theory and practice of Forensic Psychology which encompass a variety of topics. It is the goal of this course to introduce the student to the various facets of behavior that comprise this subject. Within the context of Forensic Psychology, one expects to discuss homicide in all its forms and functions. While this will occupy class time, other behaviors will be considered, including terrorism and suicide. Included here will be crime scene analyses, human development, a review of abnormal behaviors, and case studies.

September 16, 2019

Gangs and Drug Investigations—Advanced

Prerequisite for this class: Gangs and Drug Investigations—Basic.

This course consists of two and one half days of investigative methods designed to successfully prosecute Street Gangs and Outlaw Motorcycle Clubs, who as criminal and transnational organizations commit crimes varying from murder, drug distribution, robbery/home invasions, and criminal damage to property. The focus is on proactive investigative methods, preparing case file, testifying as an expert court witness, intelligence, working a drive-by or walk up shooting, working a gang homicide, and De-briefing, Interviewing, and Interrogation Techniques. Through an overview of gangs, students will become familiar with this subculture and other foreign gang cultures, and its relationship to the vast narcotics network as well as methods of gang enforcement.

There will also be role playing during Investigation and Interviewing portions.

Officer Safety and Ambush scenarios in working around street gangs will be stressed in class and during role play

NOTE: This class will be held from 1300 on Wednesday until 1600 on Friday.

September 11-13, 2019

Gangs and Drug Investigations—Basic

This course consists of two and one half days of streets gangs and Outlaw Motorcycle Clubs and their effect on the illegal drug trade. The focus is on the methods employed by street gangs to distribute narcotics, and Weapons Trafficking. Through an overview of gangs, students will become familiar with this subculture and its relationship to the vast narcotics network as well as methods of gang enforcement.

Transnational gangs include, but are not limited to Mexican, Central American, South American, Caribbean, African and Asian origin.

The street gang portion will include, Gang Definition, Gang Mentality, Gang Indicia (Graffiti, Tattoo's, Symbols,, and Hand Signs), Extremist Gangs, Gangs in Prison and Jail, Female Gangs, Chicago, Los Angeles, and New York Street Gang influence, Latino Gangs and the influence of Drug Trafficking Organizations.

Officer safety in working around street gangs is stressed throughout the course

Note:

- This class will be held from 0900 on Monday until 1200 on Wednesday

September 9-11, 2019

Ground Fighting Techniques

A three-day class for experienced officers who wish to build on the skills and techniques they learned in the police academy and, in particular, to learn more about ground fighting, e.g., what to do if you are knocked off your feet in a confrontation, and when it may be tactically advantageous to take to the ground in a confrontation. We will also discuss weapons of opportunity and their utility and potential liabilities, and practice felony prone handcuffing techniques and advanced takedowns.

Note:

- This course is extremely physically demanding and requires participants to be in excellent physical condition to participate.
- Students must bring PT Gear or BDUs, fully-equipped duty belt, handcuffs, and note-taking materials.
- NO FIREARMS or AMMUNITION are allowed inside the training facility during this class.

September 30 - October 4, 2019

February 3-7, 2020

Handcuffing Refresher

A half-day class review of the levels of positioning, Lee speed-cuffing technique, Lee modified technique, proper searching, proper removal of handcuffs, concerns of positional asphyxia, and handcuffing from the felony prone position.

Note:

- Students should arrive in PT gear or BDU's, with duty belt and handcuffs.
- Please indicate on the registration whether you will be attending the morning or afternoon session.

This class will be scheduled as needed or requested.

HGN/SFST

This class teaches the curriculum approved by the National Highway Traffic Safety Administration and the International Association of Chiefs of Police for administering the roadside field sobriety test battery, including horizontal gaze nystagmus, the walk and turn, and the one-leg stand.

This is an essential class for officers who have never been exposed to this test battery, which has been sanctioned by the New Hampshire Supreme Court in the case of State v. Dahood.

November 19-21, 2019

May 19-21, 2020

HGN/SFST Refresher

This class teaches the curriculum approved by NHTSA. The course is designed to advance overall consistency of how the SFST test battery is administered, while improving skills at recognizing and interpreting DWI evidence, administering and interpreting the scientifically validated sobriety tests, and describing DWI evidence clearly and convincingly.

Note:

- This is a 4-hour class
- **Students must have previously completed the NHTSA 3-day HGN/SFST class.**

September 9, 2019

April 8, 2020

Instructor Development

A five-day course designed to develop police and corrections officers as instructors. Both lecture and practical exercises deal with developing learning goals and performance objectives, writing lesson plans, developing instructional media, increasing oral communications skills, and becoming familiar with theories of adult learning and testing. This course is ideal for supervisors and training officers.

Note:

- This course requires considerable work outside of class.

September 9-13, 2019

March 16-20, 2020

Internal Affairs Investigations

Through interactive group exercises and lecture, students will learn how to overcome challenges facing I.A. investigators—issues regarding compliance review hearings, integrity testing, body cameras, and freedom of speech. Students will learn how to address disciplinary trends involving social media, on-duty personal cell phone usage, and the Driver's Privacy Protection Act. Current trends, problematic areas, and legislative and case law changes will serve as a backdrop for the course.

February 26-27, 2020

Landlords, Tenants, and Police Response

Police are often called by tenants, tenant neighbors, and landlords to respond to situations at apartments and other rental facilities. Having a better understanding of the legal rights of the parties involved may help police in handling these situations. The course will cover the eviction process, the various types of “tenancies” that require an eviction process versus those that don’t, and the law and process of tenants getting belongings back after a tenant vacates or is evicted. Other issues to be covered include: (1) whether a tenant property is abandoned; (2) so-called “no trespass orders” on tenant guests; and (3) issues related to domestic violence and tenants.

NOTE:

- This is a 3-hour class.

October 23, 2019

March 9, 2020

Leadership for First Line Supervisors

This course is designed for current first-line supervisors and/or law enforcement officers who fill supervisory roles. The focus of the course is on the fundamentals of leadership and management. Students will learn how supervisors can create productive work environments that foster work satisfaction and good morale. Training, communication, rewards and discipline, motivating others, employee retentions, understanding personalities, and the power of positive leadership are all important topics covered in the class.

April 13-15, 2020

LIDAR Operator

LIDAR training is an eight-hour class designed to familiarize the officer with the various characteristics of LIDAR. The class covers the proper set-up, testing, and use of the LIDAR unit.

This class fulfills the eight-hour classroom prerequisite to becoming a LIDAR operator. Hands-on training is to be done individually at the student's agency.

October 30, 2019

June 2, 2020

Mental Illness and the Legal Process

This 4-hour course is designed to provide the officer with a comprehensive understanding of specific mental illnesses, medications associated with mental illness, legal issues surrounding mental illness including the IEA process, probate and associated paperwork, admissions processes, de-escalation, and other interactive techniques that would be helpful to the officer in dealing with mentally ill persons. This class will be taught by professional staff from NH Hospital and will address officer interactions and processing in such an environment.

November 14, 2019

Mental Illness Response Involving Juveniles

This is a four-hour class emphasizing the special considerations of intervention with a juvenile in crisis. Topics covered include: stigma; legal options; involving parents and family members; and the resources available to law enforcement.

November 20, 2019

O. C. Instructor

This course will qualify the successful applicant as an Instructor in the use of the OC weapons system. Certification is valid for three years.

Note: The physical demands associated with this course require participants to be in good physical condition in order to fully participate.

August 28-29, 2019

May 11-12, 2020

Older Adults with Behavioral Concerns

This class provides comprehensive and interactive training for law enforcement officers in understanding and intervening with elder citizens who have symptoms of mental illness and/or cognitive impairment. The training will help law enforcement better understand mental health disorders in older adults. Best intervention approaches and strategies will be discussed, along with the law as it relates to this population.

March 4, 2020

PBT Instructor

This course is for officers who will be assigned to maintain and instruct their officers in the use of Preliminary Breath Testing Devices. After successful completion, students will be certified as a PBT Instructor who can then train and certify officers as PBT Operators, satisfying the requirements of NH RSA 265–A:15.

Note:

- This is a 3-hour class

December 4, 2019

March 26, 2020

Physical Fitness Testing—Administering

This course is designed to train officers from N.H. Law Enforcement agencies who will be given the responsibility to carry out the ongoing three-year testing regimen to maintain police or corrections certification, required for officers hired after January 1, 2001. Topics include rules and requirements necessary for the testing program, pre-testing medical clearances, liability issues, and proper administration of the test batteries.

Note:

- This is a 3-hour class.

August 1, 2019

October 10, 2019

December 2, 2019

February 19, 2020

April 23, 2020

June 2, 2020

Physical Fitness Testing Sessions—Three-Year

These are testing sessions for officers who need to complete their three-year fitness requirements under RSA 106-L: 6IX.

July 23, 2019

August 7, 2019

September 4, 2019

October 11, 2019

November 8, 2019

November 26, 2019

December 2, 2019

December 23, 2019

December 30, 2019

January 21, 2020

February 24, 2020

March 19, 2020

April 20, 2020

May 25, 2020

June 22, 2020

Police Driving Instructor

This class will train officers to present police defensive and emergency driving programs in their own law enforcement agencies. It includes how to establish a legally-defensible driving program, safety measures, selection of vehicles and course locations, course layout, teaching techniques, policy and legal considerations involving pursuits and emergency responses, and evaluations and grading of students' capabilities.

Note:

- There are physical demands associated with this course that require participants to be in good physical condition in order to fully participate
- After completion of the course, students will be required to instruct or assist at a PSTC recruit academy driving program prior to receiving certification as a driving instructor.

September 16-20, 2019

Police Driving Instructor—Recertification

A one-day class for PSTC-certified driving instructors designed to update you on current techniques in driver training and to provide you with an update on applicable legal issues related to police driver training.

August 28, 2019

May 8, 2020

Police Driving Refresher

The intent of this class is to re-acquaint veteran officers with police defensive and emergency driving techniques. The course includes dynamic driving exercises on the skid pad.

October 15-16, 2019

May 12-13, 2020

Police Prosecutor—Advanced

This course provides police officers a working knowledge and practical experience as a Police Prosecutor. Topics include substantive and procedural law, U.S. and N.H. Supreme Court decisions, and juvenile law. Practical exercises in pre-trial motions, responding to motions, probable cause and suppression hearings, the introduction of evidence, and trial preparation and tactics comprise a significant part of the course.

- **Please bring to class the latest editions of:** (1) New Hampshire Criminal Code, (2) New Hampshire Selected Motor Vehicle, Boating and Related Laws Annotated, (3) New Hampshire Juvenile Laws, and (4) New Hampshire Rules of Evidence.
- **Recommended reference materials are:** (1) New Hampshire Court Rules Annotated and (2) New Hampshire Office of the Attorney General Law Enforcement Manual.

NOTE: The applicant:

- Must have completed the *POLICE PROSECUTOR—BASIC* class prior to enrolling in this class.
- Must be either a certified Police Officer or an Attorney admitted to the NH Bar working as a Police Prosecutor.
- Must pass mock trials and a written final examination.

June 8-19, 2020

Police Prosecutor—Basic

This class is designed to assist the patrol officer in the basics of prosecuting district court cases. The class will cover some of the essential District Court Rules and Rules of Evidence. On completion, the officer should be able to prepare and prosecute violation level offenses, as well as Administrative License Suspension Hearings.

Note: This course is a pre-requisite for the *Police Prosecutor—Advanced* course.

November 4-5, 2019

May 13-14, 2020

RADAR Operator

This course will cover the principles and characteristics of types of stationary and moving traffic RADAR. Topics include various aspects of RADAR use, such as the Doppler Principle, legal requirements, and the relationship of traffic radar to the overall speed enforcement program.

This class fulfills the eight-hour classroom prerequisite to becoming a RADAR operator. Hands-on training is to be done individually at the student's agency.

September 17, 2019

April 15, 2020

Report Writing

This course will improve your writing skills in preparing police reports, administrative reports, memoranda, and other writing assignments.

Note:

- Please bring to class two recent reports that you have written.
- This course requires some work outside of class.

September 25-26, 2019

April 29-30, 2020

Strangulation – Investigating the Perfect Weapon

This course will help police identify and investigate non –fatal strangulation as a crime in the context of intimate partner violence. This course will cover the NH law on non-fatal strangulation, identify signs and symptoms, analyze relationship dynamics, and discuss interview techniques. Officers will learn how to apply photography and recording techniques for these cases, and how to incorporate information gained from the Lethality Assessment Program (LAP) in their reports.

Note:

- This is a three-hour class.

February 4, 2020

Stress Management and Suicide Prevention for Police Officers

New police officers tend not to employ stress management techniques during the early phases of their careers. As a result, the negative aspects of job-related stress catch many officers by surprise. This course will reinforce the need to recognize and manage stress as it applies to the more experienced officer.

This course will review the basic principles of stress management and then move on to more specific issues associated with stress and contemporary policing. Additional time will be spent on methods of managing stress.

The student will be asked to participate in brief exercises and role play.

November 6, 2019

Stress Management for Supervisors

In addition to the stresses associated with line officers, the assumption of a supervisory position brings with it unique stressors. Not only will a supervisor experience stress associated with his/her position, but the supervisor must assume a "watchdog" role for those officers supervised. This one-day course will review the basic principles of stress management and then move on to more specific issues associated with stress and contemporary policing.

Additional time will be spent on methods of managing stress. The student will be asked to participate in brief exercises.

November 13, 2019

Suicide: Understanding, Encountering, and its Impact

This class provides a comprehensive learning experience related to suicidal persons and the aftermath of suicide. How to effectively resolve situations involving suicide risk and other emotional crises will be discussed, along with approaches and resources to reduce risk and improve outcomes for immediate loss survivors and others. An important part of this workshop provides information and resources about the impact of trauma on law enforcement, how to identify and reduce risk, and how to manage stress related to work and personal life.

January 7, 2020

Terrorism Indicators & Suspicious Activity Reporting

This workshop will examine terrorism pre-attack indicators including criminal acts with a nexus to terrorism. It will outline the Nationwide Suspicious Activity Reporting Initiative (NSI), a collaborative effort by the U.S. Department of Homeland Security, FBI, state, and local police agencies to gather, document, assess, and share suspicious activities reports (SAR) in an effort to interdict terrorist incidents. This program will review case studies and have students work in small groups to investigate scenarios for suspicious activities based on these indicators.

October 24, 2019

Telephone Records in Criminal Investigations

This class will provide patrol officers and detectives with the knowledge, skills, strategies, and techniques to obtain and effectively utilize telephone call records and subscriber information in criminal investigations.

February 6, 2019

Transgender/Transsexual Education: Am I Aware?

Who are Transsexuals? What is Transgender? Why do I need to know? Do I have anything to be concerned about? And what is behind transition? This class will answer these questions.

A new law in NH gives transgender people protection under the law.

In order to apply the law, we need to understand who these people are and what the protections are.

This class will take an in-depth look into this community from both sides with an opportunity for questions and answers.

September 10, 2019

WorkZone Operations

This is a four-hour Train-the-Trainer class that covers the NH Department of Transportation's (DOT) authorized curriculum on use of uniformed officers in WorkZone operations. The course is in compliance with the April 2013 mandate for all DOT- funded WorkZones.

NOTE:

- This is a 4-hour class.

August 20, 2019

December 10, 2019

February 20, 2020

May 20, 2020

APPLICATION PROCEDURES

1. Application for enrollment must be made on the following application form (or a reproduced copy of it). All information must be completed in order to be accepted.
2. Applications for enrollment will not be accepted earlier than 90 days prior to the scheduled date of class.
3. Deadline for submission of an application is 30 days prior to scheduled date of class.
4. Notification of acceptance or rejection will be forwarded to the department head or training officer prior to the beginning date of a particular class.
5. In case of over-enrollment, the course coordinator will approve the final selection, which will be based on:
 - a. The date the application was received in our office,
 - b. The number of student slots requested per department,
 - c. Previous enrollment of students accepted from that department,
 - d. Extenuating circumstances or special needs as determined by the Director.

6. FACILITY ACCOMMODATIONS

Rooms are available to students accepted in Council programs. Subject to availability, it may be necessary to restrict rooms to those commuting 45 miles and more. Bedding is available; however, students must provide their own towels.

7. CHANGES IN THE TRAINING SCHEDULE

Notification of any changes or additions to the training schedule will be sent to departments. We reserve the right to cancel any school due to lack of enrollment, unavailability of an instructor, or other unforeseen circumstances.

8. Accommodations

Applicants who require special accommodations must notify us at the time they sign up for a class. No accommodations can be made on the day a class begins.

9. OUT-OF-STATE OFFICER ATTENDANCE FEE

A charge of \$15.00 per content hour of class will be charged per student for all classes offered by PSTC.

10. TUITION CLASSES HOSTED BY PSTC

For any tuition class hosted at PSTC, any payments for attendance must be negotiated between the vendor and the applying agency.

NH POLICE STANDARDS & TRAINING COUNCIL
17 INSTITUTE DRIVE
CONCORD, NH 03301-7413
TEL #: (603) 271-2133 FAX #: (603) 271-1785

Course Registration Application

COURSE TITLE: _____

CLASS DATE: _____ DEPARTMENT: _____

*PLEASE SUBMIT YOUR APPLICATION
NO SOONER THAN **90** DAYS PRIOR TO CLASS, AND
NO LATER THAN **30** DAYS PRIOR TO CLASS.*

LIST APPLICANTS IN PRIORITY ORDER

RANK	NAME	PSTC ID#

SIGNATURE OF DEPT. HEAD OR TRAINING OFFICER: _____

PRINTED NAME & TITLE: _____ DATE: _____

In-Service Training via the Web

In-service training is available on the web through PSTC's web-based portal. Access the site by following the LOGIN link through PSTC's main website at www.pstc.nh.gov, or directly at www.inservice.pstc.nh.gov/Training. Those who don't already have an account will need to create one by following the instructions associated with the CREATE A NEW ACCOUNT link on the main page. Those with accounts will be able to access The Bulletin Board at PSTC, class updates, forms, manuals, and online classes. Some classes require an enrollment key at first access, which should be obtainable through the officer's departmental training officer. (If an agency's training officer does not have a current list of keys, he/she should contact Cindy Perry, at 271-2133, or by email at cindy.j.perry@pst.nh.gov. Only New Hampshire Law Enforcement Officers may use the site, unless special written permission has been authorized by the Director.

Each course has been assigned a time value that will count toward the 8-hour annual in-service training requirement from PSTC. In order to receive credit, however, the student must successfully complete the material and correctly answer the questions in the material. After successful completion of course material, the course certificate can be printed. Students should keep a copy of the certificate and provide a copy to the Training Officer. Course certificates should be kept in the department training file to document annual training requirements. PSTC will NOT generate or mail out certificates for online courses.

Police Standards & Training Council

FACILITY RULES

ALL PERSONS ATTENDING POLICE STANDARDS AND TRAINING PROGRAMS. MUST OBSERVE THE FOLLOWING RULES.

ACCESS AREAS - Guests or other students are not permitted in the area of the recruit academy living quarters. In-service students staying overnight are not allowed to have guests. Students are not permitted in rooms of students of the opposite sex, and no romantic activity between students is permitted.

ALARM SYSTEM - The intrusion alarm system is activated from 4:30 p.m. to 7:30 a.m. Overnight students without pass cards must be back in the building by 9:00 p.m., or they will not be readmitted. In order to leave in the event of an emergency, students must contact an Academy staff member to disable the alarm system.

ALCOHOL/DRUGS - No person shall be allowed on the premises with the odor of an alcoholic beverage on his/her breath, and possession or consumption of alcoholic beverages or illegal drugs at the facility is prohibited. Violation of this rule will result in immediate dismissal and possible decertification.

ATTIRE - All persons attending programs at the facility shall attend classes dressed in one of the following acceptable attires:

Male Personnel:

1. Official department uniform, or
2. Dress or sports shirt with optional tie, suit, or sports coat with coordinated slacks.

Female Personnel:

1. Official department uniform, or
2. Skirt and blouse, or slacks and blouse, or dress.

Blue jeans or casual shorts are not to be worn during training sessions unless authorized by the class supervisor. Appropriate casual attire is acceptable after hours.

BREAK ROOM - Students shall help to keep the break room area clean by disposing of their own garbage. Students shall be considerate of others by keeping conversation levels down.

CELL PHONES – While taking PSTC classes, regardless of the location, cell phones **MUST** be turned OFF. Students violating this rule may be dismissed from the class and will receive no credit for the class.

COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE - The cafeteria is located on the campus of NHTI--Concord's Community College, and contact is inevitable with civilian students and instructors. Student conduct while on the college campus shall be in accordance with the highest professional standards.

CONDUCT - While attending classes at the facility, on campus, or at remote locations, improper conduct will be dealt with accordingly. Students shall remain attentive during all class periods, and shall display proper respect and courtesy toward instructors, Council personnel, visitors, and fellow students. Profanity or offensive terminology or gestures will not be tolerated

CONVERSATIONS WITH RECRUITS - The Council's primary statutory mandate is recruit training. The recruit academy must take precedence over all other activity at the facility. Recruits undergo weeks of strict paramilitary training and are forbidden to engage in conversation. In-service students shall not speak with recruits, nor subject them to any harassment.

FIREARMS - Firearms shall not be worn visibly in the facility or on campus unless the student is wearing a police uniform or civilian clothing with a badge or other official credentials prominently displayed on the outer garment. Firearms shall not be stored in dormitory rooms, but shall be stored in the firearm storage room or locked in the trunk of the student's vehicle. No horseplay or brandishing of any type of weapons is allowed at any time. See a staff member for assistance in securing a weapon.

FOOD AND DRINK - Food and drink shall be consumed only in designated areas, and shall not be consumed or stored in dormitory rooms.

HARASSMENT - No harassment or intolerance shall be shown at any time to students, staff, or visitors, based on sex, age, religion, or lifestyle preference.

HONOR CODE - All police and corrections officers and probation/parole officers are expected to abide by the Honor Code. Lying or cheating is strictly forbidden, and it is also an infraction to be aware of violations and not report them. Violators of the Honor Code or the Law Enforcement Officers' Code of Ethics face expulsion from class and possible decertification.

INFRACTIONS - Infractions of any of the foregoing rules may result in dismissal from the training program and/or subsequent Council programs, and an incident report may be sent to the student's agency. Any unwarranted damage to the facility or equipment, or failure to return Council property shall result in direct billing to the student, with a copy to the student's agency. Any criminal offenses committed on campus shall be referred to the appropriate law enforcement agency for prosecution, and to the Council for a decertification hearing.

LOUD NOISES/LANGUAGE - Persons using the facility shall not congregate, or engage in loud noises in the hallways or classrooms, use vulgar or unprofessional language, or otherwise demonstrate improper behavior, and shall show courtesy to staff and other students at all times. Breaks shall be taken in the designated break areas.

SMOKING - Students and guests shall not smoke or use tobacco in any form in the building or on the premises of PSTC.

VISITORS - Visitors shall be admitted only with staff permission.

FULL - TIME POLICE ACADEMY TRAINING

The Basic Recruit Academy requires overnight stay at the academy for all 16 weeks. In order to apply and attend, applicants must have been hired and sworn in by a New Hampshire law enforcement agency and pass a medical examination, background investigation, criminal/motor vehicle record check, fingerprinting, and physical fitness test.

Pre-entrance and exit Physical Fitness Tests are administered and are based on the Cooper Aerobics Institute standards at the 35th percentile based on age and gender.

Class size is limited to no more than 67 per session. Attendees will be determined after successful completion of the entrance fitness test based on the order of completed applications received.

All full-time officer applicants for certification based on prior training and experience will be required to submit proof of medical clearance on the appropriate Council-approved form and must pass the Academy entrance physical fitness test, the same as recruits.

Information about upcoming academies such as the dates of sessions, entrance physical fitness tests and paperwork deadlines can be found at <https://www.pstc.nh.gov/training/schedules.htm>.

PART - TIME POLICE ACADEMY TRAINING

Part-Time applicants must have been hired and sworn in by a New Hampshire law enforcement agency and pass a medical examination, background investigation, criminal/motor vehicle record check, fingerprinting, and physical fitness test.

The applicant's agency must have hired and sworn in the applicant for the purpose of actually working for the department. No agency may simply sponsor an applicant solely for the purpose of attendance at the Academy.

The Part-Time Officer Academy is held in Concord on Tuesday and Thursday nights and all day Saturdays. Attendance at a satellite location is available in Hampton and Littleton (depending on attendance numbers) for Tuesday/Thursday lecture classes, but recruits must attend the practical sessions in Concord on Saturdays and certain dedicated evenings.

Pre-entrance Physical Fitness Tests are administered and are based on the Cooper Aerobics Institute standards at the 35th percentile based on age and gender.

Information about upcoming academies such as the dates of the sessions, entrance physical fitness test dates, and paperwork deadlines can be found at <https://www.pstc.nh.gov/training/schedules.htm>.

CORRECTIONS ACADEMY TRAINING

The New Hampshire Police Standards & Training Council requires an applicant to successfully complete a 9-week, on-site, non-residential course in order to become certified as a State Corrections Officer.

The applicant must have been hired by the New Hampshire Department of Corrections and pass a medical examination, background investigation, criminal record check, fingerprinting, and physical fitness test.

Pre-entrance and exit Physical Fitness Tests are administered and are based on the Cooper Aerobics Institute standards at the 20th percentile for entry and the 35th percentile for exit, based on age and gender.

Information about upcoming academies such as the dates of the sessions, entrance physical fitness test dates, and paperwork deadline can be found at <https://www.pstc.nh.gov/training/schedules.htm>.

COURSES IN DATE ORDER

Course	Start Date	End Date
Handcuffing Refresher	TBA	TBA
Firearms Instructor Recertification	7/18/2019	7/18/2019
Physical Fitness Testing Sessions—Three-Year	7/23/2019	7/23/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	7/29/2019	7/29/2019
Physical Fitness Testing—Administering	8/1/2019	8/1/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	8/5/2019	8/5/2019
Physical Fitness Testing Sessions—Three-Year	8/7/2019	8/7/2019
Firearms Instructor Recertification	8/8/2019	8/8/2019
Force on Force	8/20/2019	8/20/2019
WorkZone Operations	8/20/2019	8/20/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	8/26/2019	8/26/2019
O. C. Instructor	8/28/2019	8/29/2019
Police Driving Instructor—Recertification	8/28/2019	8/28/2019
Physical Fitness Testing Sessions—Three-Year	9/4/2019	9/4/2019
Gangs and Drug Investigations—Basic	9/9/2019	9/11/2019
HGN/SFST Refresher	9/9/2019	9/9/2019
Instructor Development	9/9/2019	9/13/2019
Transgender/Transsexual Education: Am I Aware?	9/10/2019	9/10/2019
Expandable Baton Instructor	9/11/2019	9/12/2019
Gangs and Drug Investigations—Advanced	9/11/2019	9/13/2019
Firearms Instructor Recertification	9/12/2019	9/12/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	9/16/2019	9/16/2019
Forensic Psychology	9/16/2019	9/16/2019
Police Driving Instructor	9/16/2019	9/20/2019
RADAR Operator	9/17/2019	9/17/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	9/23/2019	9/23/2019
Complaints and Warrants	9/25/2019	9/25/2019
Report Writing	9/25/2019	9/26/2019
Drug Investigations	9/30/2019	10/4/2019
Ground Fighting Techniques	9/30/2019	10/4/2019
Breath Test Operator Intoxilyzer 90000 Recertification – Regional	10/1/2019	10/1/2019
Court Preparation & Testimony	10/8/2019	10/8/2019
Physical Fitness Testing—Administering	10/10/2019	10/10/2019
Physical Fitness Testing Sessions—Three-Year	10/11/2019	10/11/2019
Police Driving Refresher	10/15/2019	10/16/2019
Firearms Instructor Recertification	10/16/2019	10/16/2019
Landlords, Tenants, and Police Response	10/23/2019	10/23/2019
Firearms Instructor Recertification	10/24/2019	10/24/2019
Terrorism Indicators & Suspicious Activity Reporting	10/24/2019	10/23/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	10/28/2019	10/28/2019
Communicating to Resolve Conflict	10/30/2019	10/30/2019
LIDAR Operator	10/30/2019	10/30/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	11/4/2019	11/4/2019
Police Prosecutor—Basic	11/4/2019	11/5/2019

Course	Start Date	End Date
Stress Management and Suicide Prevention for Police Officers	11/6/2019	11/6/2019
Breath Test Operator Intoxilyzer 90000 Recertification – Regional	11/7/2019	11/7/2019
Physical Fitness Testing Sessions—Three-Year	11/8/2019	11/8/2019
Stress Management for Supervisors	11/13/2019	11/13/2019
Firearms Instructor Recertification	11/14/2019	11/14/2019
Mental Illness and the Legal Process	11/14/2019	11/14/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	11/18/2019	11/18/2019
Firearms Revolver Instructor	11/19/2019	11/19/2019
HGN/SFST	11/19/2019	11/21/2019
Mental Illness Response Involving Juveniles	11/20/2019	11/20/2019
Mental Illness Response Involving Juveniles	11/20/2019	11/20/2019
Firearms Instructor Recertification	11/21/2019	11/21/2019
Physical Fitness Testing Sessions—Three-Year	11/26/2019	11/26/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	12/2/2019	12/2/2019
Physical Fitness Testing Sessions—Three-Year	12/2/2019	12/2/2019
Physical Fitness Testing—Administering	12/2/2019	12/2/2019
Field Training Officer	12/3/2019	12/5/2019
Crisis and Trauma in Police Work	12/4/2019	12/4/2019
PBT Instructor	12/4/2019	12/4/2019
Firearms Instructor Recertification	12/5/2019	12/5/2019
Field Training Officer	12/9/2019	12/11/2019
Emotionally Disturbed Person Dynamics	12/10/2019	12/10/2019
Emotionally Disturbed Person Dynamics	12/10/2019	12/10/2019
WorkZone Operations	12/10/2019	12/10/2019
Conflict Management for First-line Supervisors	12/11/2019	12/11/2019
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	12/16/2019	12/16/2019
Firearms Instructor Recertification	12/19/2019	12/19/2019
Physical Fitness Testing Sessions—Three-Year	12/23/2019	12/23/2019
Physical Fitness Testing Sessions—Three-Year	12/30/2019	12/30/2019
Suicide: Understanding, Encountering, and its Impact	1/7/2020	1/7/2020
Suicide: Understanding, Encountering, and its Impact	1/7/2020	1/7/2020
Firearms Instructor Recertification	1/9/2020	1/9/2020
Animal Cruelty: The Law, Investigation, and Case Resolution	1/13/2020	1/14/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	1/13/2020	1/13/2020
Defensive Tactics Instructor	1/13/2020	1/17/2020
Physical Fitness Testing Sessions—Three-Year	1/21/2020	1/21/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	1/27/2020	1/27/2020
Firearms Instructor	1/27/2020	1/31/2020
Crime Scene for the First Responder	1/29/2020	1/29/2020
Ground Fighting Techniques	2/3/2020	2/7/2020
Strangulation - Investigating the Perfect Weapon	2/4/2020	2/4/2020
Telephone Records in Criminal Investigations	2/6/2020	2/6/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	2/10/2020	2/10/2020
Firearms Instructor Recertification	2/14/2020	2/14/2020
Physical Fitness Testing—Administering	2/19/2020	2/19/2020
WorkZone Operations	2/20/2020	2/20/2020

Course	Start Date	End Date
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	2/24/2020	2/24/2020
Physical Fitness Testing Sessions—Three-Year	2/24/2020	2/24/2020
Internal Affairs Investigations	2/26/2020	2/27/2020
Complaints and Warrants	3/4/2020	3/4/2020
Older Adults with Behavioral Concerns	3/4/2020	3/4/2020
Older Adults with Behavioral Concerns	3/4/2020	3/4/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	3/9/2020	3/9/2020
Landlords, Tenants, and Police Response	3/9/2020	3/9/2020
Dust and Bust	3/10/2020	3/12/2020
Instructor Development	3/16/2020	3/20/2020
Breath Test Operator Intoxilyzer 90000 Recertification – Regional	3/19/2020	3/19/2020
Firearms Instructor Recertification	3/19/2020	3/19/2020
Physical Fitness Testing Sessions—Three-Year	3/19/2020	3/19/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	3/23/2020	3/23/2020
Drug Investigations	3/23/2020	3/27/2020
PBT Instructor	3/26/2020	3/26/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	4/6/2020	4/6/2020
Field Training Officer	4/7/2020	4/9/2020
HGN/SFST Refresher	4/8/2020	4/8/2020
Firearms Instructor Recertification	4/9/2020	4/9/2020
Leadership for First Line Supervisors	4/13/2020	4/15/2020
RADAR Operator	4/15/2020	4/15/2020
Field Training Officer	4/20/2020	4/22/2020
Physical Fitness Testing Sessions—Three-Year	4/20/2020	4/20/2020
Physical Fitness Testing—Administering	4/23/2020	4/23/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	4/27/2020	4/27/2020
Firearms Instructor	4/27/2020	5/1/2020
Report Writing	4/29/2020	4/30/2020
Breath Test Operator Intoxilyzer 90000 Recertification – Regional	5/5/2020	5/5/2020
Firearms Instructor Recertification	5/7/2020	5/7/2020
Police Driving Instructor—Recertification	5/8/2020	5/8/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	5/11/2020	5/11/2020
O. C. Instructor	5/11/2020	5/12/2020
Police Driving Refresher	5/12/2020	5/13/2020
Police Prosecutor—Basic	5/13/2020	5/14/2020
Background Investigations	5/18/2020	5/19/2020
Defensive Tactics Instructor	5/18/2020	5/22/2020
Firearms Rifle Instructor	5/19/2020	5/22/2020
HGN/SFST	5/19/2020	5/21/2020
WorkZone Operations	5/20/2020	5/20/2020
Physical Fitness Testing Sessions—Three-Year	5/25/2020	5/25/2020
Expandable Baton Instructor	5/27/2020	5/28/2020
Firearms Basic Skill Builder	5/27/2020	5/27/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	6/1/2020	6/1/2020
Firearms Shotgun Instructor	6/1/2020	6/4/2020
Firearms Advanced Skill Builder	6/2/2020	6/2/2020
LIDAR Operator	6/2/2020	6/2/2020

Course	Start Date	End Date
Physical Fitness Testing—Administering	6/2/2020	6/2/2020
Police Prosecutor—Advanced	6/8/2020	6/19/2020
Breath Test Operator Intoxilyzer 9000 Recertification - PSTC	6/22/2020	6/22/2020
Physical Fitness Testing Sessions—Three-Year	6/22/2020	6/22/2020
Firearms Instructor Recertification	6/25/2020	6/25/2020
Firearms Shotgun Operator for the Street Officer	6/29/2020	6/30/2020